

GHENT UNIVERSITY

GLOBAL CAMPUS

겐트대학교 대학소개 및 입학안내



GHENT UNIVERSITY
GLOBAL CAMPUS



PART. 9

[부록2] 온라인 원서접수 매뉴얼

GHENT UNIVERSITY ONLINE APPLICATION GUIDE

계정 생성

오아시스 원서접수 시스템 접속
(oasis.ugent.be/oasis-web/registratie?target=inschrijven)

1 계정생성(반드시 지원자 이메일 사용)

Welcome at Ghent University

Existing user

Log in with Authenticatie Vlaanderen (e-ID, Itsme®)

OR

Log in with username and password

When you log in with Authenticatie Vlaanderen, we will obtain your Belgian National Register number, first name and surname. From Databank Hoger Onderwijs (DHO) we will also obtain your place and date of birth, gender, nationality and address. This data is processed in accordance with our privacy policy (<https://www.ugent.be/en/administration/privacy>). We advise you to log in with Authenticatie Vlaanderen. Be sure to do so if you registered this way or if you want to enrol online.

New at Ghent University?

Register with Authenticatie Vlaanderen (e-ID, Itsme®)

OR

Register by creating an account

등록 시 발급되는 '인증코드' 확인 요망

New account

Fill in the captcha and your email address in the fields below, and then click the button 'Register' to log in. Depending on your email address, you will find yourself in one of these situations:

- If you have a Microsoft school or work account, or a personal Microsoft account (for example Hotmail, Live or Outlook), you can log in with that account.
- If you have a Google account, log in with Google.
- In any other case, you will receive a mail with a code. Fill in this code in the UGent log in screen.

E-mail *

I am not a robot *

Cancel Register

GHENT UNIVERSITY

vosapplic9@mail.com

Permission requested by:

ugentdev08
ugentdev08.be

By accepting, you allow this organization to:

- ✓ Receive your profile data
Your profile data means your name, email address, and photo
- ✓ Collect and log your activity
Your activity data means your access, usage, and content associated with their apps and resources
- ✓ Use your profile data and activity data
This data may be used with your access and use of their apps and resources, as well as to create, control, and administer an account according to their policies.

You should only accept if you trust ugentdev08. Read ugentdev08's privacy statement. You can update these permissions at <https://myaccount.microsoft.com/organizations>. Learn More

This resource is not shared by Microsoft.

Cancel Accept

GHENT UNIVERSITY ONLINE APPLICATION GUIDE

기본 정보 입력

2 개인정보입력

Registration > Personal information

Personal information

First name

이름(Gildong) 입력

Preferred first name

gugc

Surname *

성(Hong) 입력

Sex (as on your ID) *

Female

Date of birth *

dd/mm/yyyy

Country of birth *

South Korea

출생지: 도시명 입력(서울, 인천 등)

Place of birth *

Seoul

Nationality *

South Korean

Belgian national registration number

Title

Ms

Correspondence Language *

English

I have taken note of the Generic code of conduct for the processing of personal data and confidential information

☒

save and continue

3 연락처 입력(지원자 연락처 입력 필요)

Registration > Contact details

Contact details

Mobile * (eg. +3247589632)

+821012345678

Personal e-mail address

vosapplic9@mail.com

Skype

back to overview

previous

save and continue

4 주소 입력

Registration > Addresses > Add residence address

Residence address

Correspondence address

☒

Check this box if this address is your correspondence address. Ghent University sends all documents to the correspondence a correspondence address, then you must enter your residence address in Belgium.

Country *

South Korea

Please fill in your complete address (name, department, street, house number, city, country,...) exactly in the way that it should be used for correspondence. *

1602-ho, 2034-dong, Ghent APT, songdo-ro, Yeonsu-gu, Incheon, Korea, 21985

back to overview

previous

save and continue

- 주소가 길 경우, 샘플을 참고하여 주소는 세 줄로 기재
- 우편번호 필수
- 한국 내 주소는 도로명 주소로 작성
- 아파트 거주 시 등, 호수 기재

GHENT UNIVERSITY ONLINE APPLICATION GUIDE

학력 정보 입력

5 지원서작성 버튼 클릭

Links

→ Homepage

→ Study guide

→ Ufora

→ Education and Examination Code

→ My calendar

General information

→ Enrolments

→ Special status

→ Job student

→ UCT enrolment

→ Social Service

Enrolments and enrolment applications

Apply for enrolment

You do not have an enrolment or enrolment application.

6 지원서 작성 전 확인 사항 입력

Links

→ Homepage

→ Study guide

→ Ufora

→ Education and Examination Code

→ My calendar

General information

→ Enrolments

→ Special status

→ Job student

→ UCT enrolment

My Oasis

→ Personal details

→ Contact details

→ Address

→ Contacts

→ Bank accounts

→ Privacy

→ Language Skills

→ History

APPLICANT

Enrolments > Residency and visa

Residency and visa

Currently, I am granted refugee status or subsidiary protection status by the Belgian authorities.
☐ Yes
☒ No

I am a national from a non-EU country and I am required to apply for a visa for entry into Belgium.
☒ Yes
☐ No

E-mail address embassy *
consular.seoul@diplobel.fed.be

Please state the e-mail address of the embassy where you apply for your visa. The letter of admission is then sent directly to the embassy.

back to overview save and continue

GHENT UNIVERSITY ONLINE APPLICATION GUIDE

학력 정보 입력

7 학위과정 선택

APPLICANT

Enrolments > Select programme type

Please note that:
→ an application for the enrolment for the doctorate can only be initiated by the supervisor. After your future supervisor has initiated the application you will receive an e-mail with the request to add the necessary information.
→ students who only enrol in a credit contract or a microcredential cannot apply for housing at Ghent University.

Apply as a degree student
I want to apply for either a bachelor programme, a master programme, a preparatory programme, permanent training, postgraduate or a microcredential as a degree student. A degree student enrolls with the intention of obtaining a diploma.
Enrolment application

Enrolling for course units
I want to enrol in a credit contract for separate course units.
Enrolment application

back to overview previous

8 고등학교 학력 입력

APPLICANT

Enrolments > Educational background

Overview educational background
List your complete educational background (secondary education, higher education, ...) by clicking on 'add educational background'.
In addition, add each programme that you have not (yet) completed.

Add educational background

Type	Academic year	Country of institution	Name of institution	Programme	Attachment
No educational background					
back to overview previous next					

Educational background detail

Type*
Secondary School (High School)

Last enrolment *
당해 졸업 학년도 입력
Year in which you finalised the programme or last year of enrolment.

Country of institution *
South Korea

Name diploma
Other

I obtained the diploma
☒ Yes
☐ No
Yes: 이미 고등학교를 졸업한 경우 선택
No: 현재 고등학교에 재학 중이거나 졸업 예정자인 경우 선택

GHENT UNIVERSITY ONLINE APPLICATION GUIDE

학력 정보 입력

9 고등학교 졸업장(재학증명서) 첨부(3MB 이내)

APPLICANT

Enrolments > Educational background > Educational background - documents

Documents

Add a scan of your transcript of records and diploma in pdf or jpeg-format.

Add attachment 첨부하기

APPLICANT

Enrolments > Educational background > Add/modify attachment

Documenttype *

Add attachment

Diploma or Degree 졸업증명서 or 졸업예정서(영문)

Transcript of records or diploma supplement

Delete

back to overview previous

APPLICANT

Enrolments > Educational background > Add/modify attachment

Documenttype * Diploma or Degree

Add attachment Bestand kiezen 첨부하기

Delete

back to overview previous save and continue

10 고등학교 성적증명서 첨부(3MB 이내)

APPLICANT

Enrolments > Educational background > Add/modify attachment

Documenttype *

Add attachment

Diploma or Degree

Transcript of records or diploma supplement 성적증명서(영문)

Other

Delete

back to overview previous

APPLICANT

Enrolments > Educational background > Educational background - documents

Documents

Add a scan of your transcript of records and diploma in pdf or jpeg-format.

Add attachment

DocumentType	Actions
Diploma or Degree	delete download
Transcript of records or diploma supplement	delete download

back to overview previous next

TIPS!

졸업예정서를 첨부하신 경우, 최종 입학 전에 졸업증명서를 지원번호와 함께 이메일(admission@ghent.ac.kr)로 송부하여 주시기 바랍니다

GHENT UNIVERSITY ONLINE APPLICATION GUIDE

학력 정보 입력

11 학위 프로그램 선택(겐트학교 글로벌캠퍼스)

Enrolments > Choose a programme

In which academic year do you want to enrol?

Academic year * 당해 지원 학년도 입력

Choose the programme you want to enrol for. The list below is based on your educational background.

Programme type *

Programme

to overview previous

- Bachelor's Programme
- Remediëring
- Master's Programme
- Master's Programmes in Teaching
- Abridged Master's Programmes in Teaching
- Linking Course
- Preparatory Course
- Subsequent Master's Programme
- Doctorate
- Bachelor's Programme 4 Year
- Postgraduate Studies
- Permanent Training Programmes
- Micro-Credentials

Enrolments > Choose a programme

In which academic year do you want to enrol?

Academic year * 당해 지원 학년도 입력

Choose the programme you want to enrol for. The list below is based on your educational background.

Programme type * Bachelor's Programme 4 Year

Language * English

Location Incheon

Programme * Joint Section Bachelor of Science in Environmental Technology, Food Technology and Molecular Biotechnology (Incheon)

back to overview previous save and continue

GHENT UNIVERSITY ONLINE APPLICATION GUIDE

세부 정보 입력

12 세부정보 입력사항 대시보드

Links

→ Homepage

→ Study guide

→ Ufora

→ Education and Examination Code

→ My calendar

General information

→ Enrolments

→ Special status

Enrolments and enrolment applications

Apply for enrolment

Enrolment application 2024-2025 (You are not enrolled yet)

Joint Section Bachelor of Science in Environmental Technology, Food Technology and Molecular Biotechnology (Incheon)

You have not yet submitted your enrolment application. Click on 'Details'

Details

Status

Fill in the required information and submit your application. Incomplete information is indicated with a red exclamation mark.

Language skills

Dutch: None
English: Advanced

Details

Picture

Add a picture.

Details

Contact person in case of emergency

At least 1 contact person must be specified.

Details

Personal information

Please complete all required data

Details

Personal information - documents

Please complete all required data

Details

Study Data

Please complete all required data

Details

Questions

Please complete all required data

Details

Application documents

Please add the required data

Details

Terms and conditions

Please complete all required data

Details

Submit your enrolment application

First complete the required details. Then click on this button to submit your enrolment application

Submit

back to overview

?

GHENT UNIVERSITY ONLINE APPLICATION GUIDE

세부 정보 입력

13 공인영어점수 입력

APPLICANT

Enrolments > Enrolment application > Language skills

Language skills

+ Dutch

- English

Level

Advanced

If you hold a proof of (English) language proficiency, please add a PDF by clicking 'Add language certificate'

Add language certificate

Type	Date	Score	Attachment
No language certificates			

+ Other languages

back to overview

previous

save and continue

Language certificate

Type *

Date *

Score *

Add attachment

Comment

back to overview

previous

save and continue

Language certificate

Type *

Date *

Score *

Add attachment

Comment

Save and close

Cancel

GHENT UNIVERSITY ONLINE APPLICATION GUIDE

세부 정보 입력

14 증명사진 첨부

APPLICANT

Enrolments > Enrolment application > Personal details

This is the personal information in your file at Ghent University. If this information is not correct, please contact the central student administration: www.Ugent.be/csa

Surname

student

First name

gugc

Preferred first name

Initials

Name on degree

gugc student

Date of Birth

01/01/2000

Place of Birth

Seoul

Country of Birth

South Korea

Gender Identity

Female

Save

Cancel

Picture

add picture

remove picture

back to overview

previous

save and continue

1) 증명사진 첨부

APPLICANT

Enrolments > Enrolment application > Personal details > Picture

Add picture

How to make a good picture:

- Stand in front of a white wall/screen in a well lit room ; avoid sharp shadows from incident light.
- Use your smartphone ; a 2 Megapixel resolution is largely sufficient.
- Do not take a selfie ; have someone else take the picture.
- Your face must be clear and well recognizable.
- Take the picture in portrait mode (higher than wide) ; your face should cover about two thirds of the image.
- Face forward and look straight into the lens.

select a picture...

2) 사진선택

back to overview

previous

Studentenkort
Student card
gugc student
01 January 2000

UNIVERSITEIT
GENT

Gridig tot:
geen einddatum

Barcode

back to overview

previous

confirm

4) 시안 확인

Picture

add picture

remove picture

back to overview

previous

save and continue

5) 최종 저장

APPLICANT

Enrolments > Enrolment application > Personal details > Picture

Crop photo

Please select the part of the uploaded image that you want to use for your student card.

back to overview

previous

save and continue

3) 사진 조정

GHENT UNIVERSITY ONLINE APPLICATION GUIDE

세부 정보 입력사항

15 보호자 정보 입력

Contact person in case of emergency

Person(s) (e.g. relatives) who may be contacted by Ghent University in case of an emergency.
Note: Medical data, only to be used in case of emergency, can be added via My Oasis > Medical details

Add contact

First name	Name	E-mail	Phone	Mobile
No contacts				
back to overview previous next				

Contact

Affiliation *

Mother

관계 선택

First name

Mother

보호자 이름

Surname *

of student

보호자 성

Fill in at least one telephone number or a mobile number.

Telephone (eg. +3232569545)

Mobile (eg. +32477589632)

+82477589632

보호자 휴대폰 번호 +821023456789(띄어쓰기 없음)

Email address

mymother@gmail.com

보호자 이메일

Remark

Delete

back to overview

previous

save and continue

16 이중국적자 여부 확인 및 여권번호 입력

APPLICANT

Enrolments > Enrolment application > Personal information

Personal information

Do you have a dual citizenship? *

Yes (Specify)

이중국적자일 경우, No

American (USA)

Do you have a Korean Resident Registration Number? *

No

한국국적자의 경우, Yes

Passport number

Do you need a visa for entry into Korea? *

No

back to overview

previous

save and continue

GHENT UNIVERSITY ONLINE APPLICATION GUIDE

세부 정보 입력

17 지원자 여권사본 첨부

APPLICANT

Enrolments > Enrolment application > Personal data - documents

Personal data - documents

Add a copy of your passport or identity card. *

Add document 여권사본 첨부

If applicable: upload a copy of your passport or ID card of your second nationality. *

Add document

back to overview previous save and continue

반드시 서명까지 보이게 스캔 필요
유효한 여권인지 확인 필요



GHENT UNIVERSITY ONLINE APPLICATION GUIDE

세부 정보 입력

18 출신 고등학교 지역명 및 졸업예정 일자 입력

APPLICANT

Enrolments > Enrolment application > Study Data

Study Data

In case you didn't add your High School diploma and transcripts of the last 3 years in a previous step, please go to My Oasis - History (left column) to add these documents. After adding the documents, click on 'Enrolments' in the left column to continue with your enrolment application.

If you haven't graduated yet, you must upload an official declaration from your school confirming the expected graduation date and the exact name of the diploma that will be awarded, and your most recent transcript.

If your high school is not in Korea or is an international school in Korea that is not accredited by the Korea Ministry of Education, you need to legalise your high school diploma and transcript before submission. Please click and check this [list per legalisation method](#). Applications cannot be accepted if the required documents have not been legalised according to the legalisation procedure applicable.

High School Type: *

General Korean High School, indicate the location (city) of your high school: Seoul 도시명 입력

Class type: *

Natural Science Class

[Expected] Graduation date of your high school study:

12/10/2022 졸업예정 일자 입력

back to overview previous save and continue

High School Type: * 유형선택

General Korean High School, indicate the location (city) of your high school: 일반고

Korean GED 검정고시

Foreign/International School in Korea, indicate the location (city) of your high school: 한국소재 국제학교

Non-Korean High School, indicate the location (city & country) of your high school: 해외소재 고등학교

Class type: *

Natural Science Class

Liberal Arts Class 문과

Natural Science Class 이과

Not applicable (choose this if you are a non-Korean high School graduate) 해당사항 없음

GHENT UNIVERSITY ONLINE APPLICATION GUIDE

세부 정보 입력

19 입학시험 점수입력

APPLICANT

Enrolments > Enrolment application > Questions

Questions

GUGC Online Aptitude Test - Test score: ?

14

20 에이전시 유무 및 3월 학기 진학 여부 확인

Do you apply via an Agency? *

No

Do you want to take the preparatory semester? (March semester preceding start of the academic year) *

Yes

Yes

No

21 대학 인지 경로 설문

How did you learn about the programme you are applying for? *

Homepage, SNS, Teacher's Recommendation 등

22 입학시험 점수입력

APPLICANT

Enrolments > Enrolment application > Application documents

Application documents

If you want to apply via Headmaster's Recommendation, upload your Headmaster's Recommendation Letter. Download [Recommendation Letter format](#) (only if applicable): ?

Add document 학교장 추천서 첨부

Upload your GUGC Online Aptitude Test Report:

Add document 입학시험 성적표 첨부

Add supplementary documents that can add value to your application. This is optional and is meant to supplement your application. Not uploading documents WILL NOT negatively impact your application in any way. Supplementary documents include any awards, certificates, Korean student record, and etc. that you want to add to your application.

Add document 생활기록부 첨부

back to overview previous next

GHENT UNIVERSITY ONLINE APPLICATION GUIDE

원서 최종 접수

23 지원자 여권사본 첨부

APPLICANT

Enrolments > Enrolment application

Enrolment application Joint Section Bachelor of Science in Environmental Technology, Food Technology and Molecular Biotechnology (2024-2025)

Stop

Status

Thank you for your interest in the Joint Section Bachelor of Science in Environmental Technology, Food Technology and Molecular Biotechnology. Your online application was received in good order. Your file number is 0377122. We will process your application. In the meantime you can check the status of your application here at any time.

Language skills

The language proof of English that you added will be verified by the administration.

Information about the language requirements can be found [here](#). Click on 'Details' to add a language proof.

Details

Picture

Details

Contact person in case of emergency

of student, Mother
mymother@gmail.com

Details

Personal Information

You have added the required data

Details

Personal information - documents

You have added the required data

Details

Questions

Please add the required data

Details

Application documents

You have added the required data

Details

Terms and conditions

Please add the required data

Details

Submit your enrolment application

Submit

Tips
1) 첨부 상태창과 같은상태인지 확인 필요
2) Language Skill 창에 경고문구가 있어도 무시하지길 바랍니다.
(경고문구 있어도 접수가능)

APPLICANT

Enrolments > Enrolment application > Submit your enrolment application

Submit your enrolment application

Enrolment application for 2024-2025: Joint Section Bachelor of Science in Environmental Technology, Food Technology and Molecular Biotechnology

☒ I hereby certify that the information provided in this application is **accurate and complete**. I understand that inaccurate or incomplete information may affect my enrolment. Misrepresentation of this information is ground for admission denial, expulsion from Ghent University or cancellation of the scholarship (when applicable).

☒ I understand that, as an international student in Belgium, I am required **by Belgian Law** to prove that I am covered by a valid health insurance policy.

☒ I confirm that I will possess **substantial financial** and material means to support myself for the complete duration of my stay as a student and therefore I acknowledge that I cannot claim financial or material aid from Ghent University. Proof can be required at the time of enrolment.

☒ I, the undersigned, hereby give my consent to the Selection Committee of the Joint Section Bachelor of Science in Environmental Technology, Food Technology and Molecular Biotechnology and the International Admissions Desk, Office for Student Administration and Study Programmes, Department of Educational Affairs of Ghent University to request information about my academic qualifications and professional experience, as stated in this application, for the purpose of collecting and verifying this information in relation to my application.

If you would like more information about the processing of your personal data by UGent, please click [here](#). You can change your privacy preferences in the OASIS web application for students after enrolment.

back to overview previous Submit your enrolment application ?

APPLICANT

Enrolments > Enrolment application

Enrolment application Joint Section Bachelor of Science in Environmental Technology, Food Technology and Molecular Biotechnology (2024-2025)

Stop

Status

Thank you for your interest in the Joint Section Bachelor of Science in Environmental Technology, Food Technology and Molecular Biotechnology. Your online application was received in good order. Your file number is 0377122. We will process your application. In the meantime you can check the status of your application here at any time.

접수 완료 시 지원 번호 확인 가능

UGENT UNIVERSITY GLOBAL CAMPUS
ADMISSION INFORMATION

www.ghent.ac.kr



GHENT UNIVERSITY
GLOBAL CAMPUS



Tel +82 32 626 4114 E-mail admission@ghent.ac.kr